

# Margaret River Hockey Club



## Minutes

For the meeting held  
Monday February 5, 2018  
At the MRHC clubrooms  
Western Oval Pavilion at 7:00 pm

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## **1. Declaration of Opening**

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Meeting declared open 7:32 pm.

## **2. Attendance**

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### **2.1 Attendance**

2.1.1 Colin Fox (CF) Jeanette Smith (JS) Jon Tennant (JT) Lisa Tennant (LT)  
Louise Mann (LM) Maxine Williams (MW) Chris McGovern (CMc)

### **2.2 Apologies**

2.2.1 Debbie Storey (DS) Andrew Mann (AM)

### **2.3 Non attendance**

### **2.4 Observer**

2.4.1 Matt Jarvis (MJ)

## **3. Confirmation of previous meetings minutes**

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### **3.1 Margaret River Hockey Club Committee Meeting Minutes:**

#### ***RECOMMENDATION***

*That the unconfirmed minutes of the Margaret River Hockey Club Committee Meeting held 16 January 2018 be confirmed as a true and correct recording of the meeting.*

**Moved:** Jeanette Smith

**Seconded:** Maxine Williams

***Carried: All***

## 4. Matters arising from previous meeting

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### 4.1 Live Action List

002	05/12/16	Set up website for easier payment of fees, uniforms, sundry items 21/05 Set up credit card options for payment look into eftpos 'stripe' facility ready for next season. 16/01 JS and AM to finish the addition to the website after meeting 05/02 JS and AM to finalise stripe activation.	AM	completed
008.3	16/01/18	JS to send an email to Yahava re sponsorship of men's shirts.	JS	ongoing
008.4	16/01/18	Committee needs to set a fundraising target	All	ongoing
009	05/12/16	Stocktake of club shirts. Order extra shirts for women's team, shirts for Year 5-7. Price new shirts for men's/year 9-12 boys, teal skorts for year 9-12 girls.  Price club polo shirts & training shirts as an optional extra.  Purchased new shirts for women and Year 9-12 girls – collected 10/05/2017	JS, LM & Kylie Callow (KC)	completed
009.1	21/05/17	JS to place another order for socks – more smaller sizes for junior club	JS	ongoing
009.2	21/05/17	JS to place order for men's playing shorts – required for men and boys	JS	ongoing
009.3	21/05/17	JS to price new shirts for men's /Year 9-12 boys for next year so we can 'hand down' a complete set of shirts suitable for the Year 6-8 boys.	JS	ongoing
010	05/12/16	Formulate a club 'mandate' on mental health issues and how the club will encourage discussion throughout the club.  11/01 'Above the Line' symbol from KA. JS to ask Richard Smith (RS) to do logo design.	CF JS	Ongoing

015	11/01/17	<p>CF to approach MRHCC – Michael Earl – re acceptance of offer of space in shed</p> <p>17/01 MRHCC need a carpenter to help construct the internal walls. Approach made to Fynn Mueller to see if he is able to assist. Fynn Mueller has agreed to use his skills, with club member's assistance to construct the internal walls of shed.</p> <p>05/02 CF has a 'Letter of support' from Hockey WA to enable our club to assist in the construction of the shed. Discussion with Dylan Brown re the positioning of the shed has shown some flaws with current plan. CF holding off on handing over our support, awaiting outcome from Shire.</p> <p>21/05 On hold</p> <p>16/01 Shed is finished. Need to change the door handle. Then organise shelves. Check about insurance.</p>	CF	ongoing
017	21/05/17	<p><b>Constitution and By Laws</b></p> <p>Update our current Constitution which is lodged with the Department of Commerce.</p> <p>Update By Laws. Make available on our website.</p>	JS	ongoing
022	21/05/17	<p><b>Umpire mentors</b></p> <p>Encourage more senior and masters players to be involved in mentoring our junior umpires</p>	CF, MB, IC	ongoing
023	21/05/17	<p><b>Merchant machine</b></p> <p>Purchase merchant machine for next year.</p>	CF, CMc	ongoing
024	21/05/17	<p><b>IGA card</b></p> <p>Organise an IGA account so purchase of items for sausage sizzles and fundraisers is easier.</p>	CMc	ongoing
025	16/01/18	<p><b>Above the Line Mentors for 2018 season</b></p> <p>16/01 CF to approach club members to be mentors for 2018.</p>	CF	ongoing
026	16/01/18	<p><b>Set club fees for 2018</b></p> <p>05/02 Keep fees at same level as last year</p>	Committee	ongoing

027	04/02/18	<b>Westpac sponsorship</b>	CMc	ongoing
028	05/02/18	<b>Lock box for shed key</b>	CF	ongoing
029	05/02/18	<b>Book training times on Tuesday</b>	JS	ongoing
030	05/02/18	<b>Public Indemnity &amp; Liability Insurance</b>	CF	ongoing
031	05/02/18	<b>Sponsorship for Decal on bus. Encourage businesses to help cover cost of bus.</b>	MW	ongoing

## **5. Reports from committee members**

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### **5.1 President**

Need to commit to coming to meetings. Meeting dates and times needs to be fluid.

SPMR has a free Safe Talk session on March 13. Open to all members. If club members do not take the spots CF will open the session to other sporting clubs in Margaret River.

### **5.2 Vice President / Busselton Association Representative**

### **5.3 Secretary**

#### **5.3.1 Correspondence in**

- Email quote from Kwik Kopy Osborne Park for information flyers for primary school newsletters
- Cheeky 9's reminder to send in nomination form and decide which division to play in
- Pam Glossop, City of Busselton Club Newsletter January 2018
- Team list from Francine Davis
- West Coast Eagles breakfast information from Pam Glossop, City of Busselton
- Rebecca Gorta forwarded an email regarding Busselton Hockey Stadium looking for volunteers to man the sausage sizzle at the Busselton Jetty Swim Sunday February 11.
- High Performance update from Busselton Hockey Stadium
- Community Bids Grant Workshop, Pam Glossop, City of Busselton
- Email from Leanne Kelly change of summer hockey playing dates
- Busselton Hockey Stadium, Busy Bee 2018
- Busselton Hockey Stadium, 2018 Training draft
- Email from Sabine Lane, Ari has moved to Perth for school so will not be playing this year.

#### **5.3.2 Correspondence out**

- Letter to the Minchin family – Russell and Stacey re sponsorship of the Year 6-8 boys playing shirts.
- Letter to Dan Stocker -Yahava Koffee – re uniform sponsorship



## **5.4 Treasurer**

Account balances as at 05/02/2018

Community Solutions Cheque Account (036-127 176702): \$ 8330.14

Community Solutions Cheque Account (036-127 146941): \$ 2,287.98

Outstanding:

Debit Fraser Gallop (Fundraising Wine)      \$ 630.00

MJ has audited and approved our books. Suggested that we use an accounting package instead of an Excel spreadsheet to make accountability easier.

### ***RECOMMENDATION***

*That club fees remain the same as the 2017 season.*

**Moved:** Colin Fox

**Seconded:** Jeanette Smith

***Carried: All***

## **5.5 Junior Co-ordinator**

Questions regarding the Muster this Friday. Training times Year 6-8 to train 5–6 pm in Busselton, Year 9-12 from 6-7 pm. Bus will be leaving from Clubrooms at 4:45 pm to take Year 9-12's to Busselton for training.

Fynn Mueller is not available to coach Year 3-5 this year. Need to find another coach.

## **5.6 Sport & Recreation Advisory Committee Representative JS**

Next meeting Wednesday 7 January 2018.

## **5.7 Team Reports**

**5.7.1 A2 Men – Colin Fox**

**5.7.2 A2 Women – Francine Davies**

**5.7.3 Year 9-12 Boys**

**5.7.4 Year 9-12 Girls – Louise Mann**

**5.7.5 Year 6-8 Boys – Rebecca Gorta**

**5.7.6 Year 6-8 Girls – Maxine Williams**

**5.7.7 Year 3-5 Mixed**

**5.7.8 Hook in2 Hockey – Debbie Storey**

**5.7.9 Summer Hockey – Jeanette Smith**

First game has been pushed out to 15 February as organisers were not available before this date.

## **5.8 Sponsorship | Fundraising**

JS has booked the following:

Lions Shed sausage sizzle – Saturday May 26

Lions Shed community helper weekend & sausage sizzle – Friday & Saturday September 21 & 22

Farmers Market Breakfast Bar – Saturday June 3 (long weekend)

## **5.9 Uniforms – JS**

Sent out an email with new playing shirt options for new men's playing shirts. Had difficulty contacting previous supplier so looking at options with a new online business. Need to order socks. Purchase one of each size of hoodie for display and trying on.

## **5.10 Website**

Need to update website. Stripe – credit card facility – is now working on club website.

### ***RECOMMENDATION***

*That the committee spend \$100 on a new theme for the club website.*

**Moved:** Andrew Mann

**Seconded:** Jeanette Smith

***Carried: All***

## **6. General business**

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### **6.1 Newsletter**

First newsletter has been emailed out to current mailing list. LT is currently updating our email list.

### **6.2 Muster**

CF will be at a funeral so not able to help set up. MW has information to hand out on the day.

### **6.3 Bus charges**

To catch the bus it costs \$5 a trip – MR and return. Decal on the side of the bus to offset costs.

### **6.4 Busselton Carnival Club**

MJ explained the format for the new Carnival Club. Looking for coaches. Encourage our junior club members to participate.

## **6.5 Ben Van-Overdijk selection in State U15's**

### ***RECOMMENDATION***

*That the committee \$100 towards Ben representing WA at the National U15's in Wollongong, NSW in April 2018.*

**Moved:** Jeanette Smith

**Seconded:** Jon Tennant

***Carried: All***

## **7. Closure of meeting**

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Meeting closed 9.07 pm. Next meeting TBC.

## **8. Appendix**

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